

DOWNGRADING OR DECLASSIFICATION (1959-1960) 1 of 1

SECRET



CONFIDENTIAL USE ONLY

005-57-5184



29 December 1959

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Classification of Regulatory Issuances

REFERENCE : Memorandum to Chief, Audit Staff, from Executive Assistant  
to the Deputy Director (Support), dated 18 December  
1959, same subject

STATINTL This office is of the opinion that  contain nothing of  
a Secret nature, except the code names appearing therein. It is therefore  
recommended that these regulations be downgraded to Confidential.

STATINTL



Distribution:  
Orig. & 1 - Addressee

CONFIDENTIAL USE ONLY

DD/AS 59-0030

18 December 1959

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT: Classification of Regulatory Issuances

REFERENCE: (a) Regulation No. [ ] Classification of Official Information and Material  
 (b) Regulation No. [ ] Control of Dissemination and Use of Intelligence and Information

25X1A

25X1A

1. Referenced regulations prescribe policies and procedures concerning the classification, control, and documentation of Agency information and material.

2. A preliminary review indicates that downgrading or declassification of many regulations is appropriate. At the present time, approximately 75% of our regulations are classified "Secret"; 17% are classified "Confidential", and the remainder are protected by the use of control stamps or are unclassified. The content of the regulations does not seem to justify this degree of secrecy. We believe that many regulations could be downgraded or declassified to "Confidential" and "For Official Use Only."

3. It is requested that a review be made of Regulation No. [ ] Audit of Funds and Property, with the objective of determining the appropriateness of the classification assigned. It would appear that this Regulation could be given a classification lower than "Secret."

25X1A

25X1A [ ]

Executive Assistant to the  
 Deputy Director (Support)

EA-DD/S:CEB:bif  
 cc: Inspector General

C/OPSER  
 D/Security

DD/S Chrono  
 DD/S Subject

*Left Files*

DD 60-0049

CIA INTERNAL USE ONLY

5 JAN 1980

MEMORANDUM FOR: Deputy Director (Support)

62 8987

ATTENTION: Executive Assistant, [REDACTED]

STATINTL

SUBJECT: Downgrading of Regulatory Material [REDACTED]

REFERENCE: DD/S 59-5070

STATINTL

1. Per your request, I have reviewed the propriety of downgrading or declassifying Regulatory Material [REDACTED]. In applying literally the various classification definitions as appear in [REDACTED] I would recommend the following downgrading/declassification to be in order:

STATINTL

STATINTL

Downgrade to CONFIDENTIAL  
 Remain SECRET  
 Downgrade to CONFIDENTIAL  
 Declassify to "CIA INTERNAL USE ONLY"  
 Downgrade to CONFIDENTIAL  
 Downgrade to CONFIDENTIAL  
 Downgrade to CONFIDENTIAL

2. Although this Office is of the opinion that [REDACTED] should remain SECRET, since this is a Cable Secretariat publication, the ultimate decision must be theirs.

STATINTL

3. Since, however, in nearly every case, the above Regulatory issuances make references to other Agency Components, I do not consider it appropriate that any definite downgrading action be taken without the concurrence of the affected components.

4. I know that Military Regulations on such subjects as cryptographic clearances are classified no higher than CONFIDENTIAL; it would seem logical that the same standards should apply within this Agency.

5. From my observations, I feel that the trend toward overclassification is not restricted to Regulatory Material. It appears that the vast majority of all documents, cables, dispatches and memorandums could bear a lower and more realistic classification designation. I recommend that this be considered at the same time and together with the review of regulatory issuances.

STATINTL

CIA INTERNAL USE ONLY

201560-0617

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Classification of Regulatory Issuances

REFERENCE : Memorandum from the Executive Assistant to the Deputy Director (Support) to the Comptroller dated 18 December 1959, file DD/S 59-5070, same subject.

1. This memorandum contains a recommendation for DD/S approval in paragraph 3.

2. Reference submitted a list of 46 regulations of primary concern to this Office and requested a review thereof relative to downgrading of the present defense classification. The downgraded or declassified control deemed appropriate by this Office is stated on the attached list. In determining such classification, the classification categories outlined in [ ] have been applied as well as the controls envisioned by [ ] as a further guide in selecting an appropriate classification, those regulations which state policies or permissive practices under the special authorities of Public Law 119, which are of vital interest relative to programs, plans, financial arrangements, or administrative practices which, if disclosed, might jeopardize intelligence operations, have been retained in the "Secret" category, while those which relate to matters of less value or not of vital interest concerning intelligence matters have been classified "Confidential." Those not considered within the foregoing categories have been assigned control designations under the provisions of [ ] namely, "CIA Internal Use Only" or "For Official Use Only."

3. This Office recommends adoption of the control designations set forth on the attached.

E. R. SAUNDERS  
Comptroller

25X1A

ATTACHMENT:

SECRET

Next 2 Page(s) In Document Exempt

CIA INTERNAL USE ONLY

8 January 1960

MEMORANDUM FOR: Executive Assistant to the Deputy Director (Support)

SUBJECT: Classification of [ ] STATINTL

We have your memorandum of 18 December 1959 on the above subject.

The Office of Security, as represented by [ ] has, at our request, reviewed [ ] and recommends that the classification be reduced to "Confidential". We concur in this recommendation.

STATINTL



Office of General Counsel

cc: Inspector General  
C/OPSER  
D/Security

CIA INTERNAL USE ONLY

00560-0087

CIA INTERNAL USE ONLY

7 JAN 1960

MEMORANDUM FOR: Executive Assistant to the DD/S

SUBJECT: Classification of Regulatory Issuances

REFERENCE: Your Memo dtd 18 Dec. '59, same subject.

1. You question the classification of six regulations which fall within the general jurisdiction of the Management Staff. These are dealt with herein.

2. It seems sensible that if we propose to change a classification by re-printing a regulation, we ought at the same time bring the regulation up-to-date as needful and/or appropriate.

3. These six regulations are dealt with in the progressive order in which you have submitted them.

STATINTL



Chief, Management Staff



Attach.

CIA INTERNAL USE ONLY



July 560-0881

3 March 1960

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Classification of Regulatory Issuances

REFERENCE : Memo dtd 7 Jan 60 to EA-DD/S fr C/Mgt Staff,  
same subject.

1. We recognize the desirability of bringing regulations up to date, as pointed out in paragraph 2 of your memorandum. However if we applied this principle across the board we would aggravate the problem because we would then have many regulations on the books which would carry classifications entirely out of line with similar or related regulations. This matter was discussed with Colonel White, after we received responses from all the Support Components, and under the circumstances he indicated that he thought it would be best for us to go ahead and issue a notice covering all regulations irrespective of their present status.

2. This being the case, we would appreciate receiving your recommended classifications for Regulations [ ] and without any revision in text to Regulation [ ]. With respect to [ ] would there be any objection if we used "For Official Use Only" as the control stamp rather than "CIA Internal Use Only"? We have obtained the Comptroller's recommendation for [ ] and the Director of Personnel has requested that you recommend the proper classification for [ ].

25X1A

25X1A

25X1A

25X1A

25X1A

25X1A

EA-DD/S:CEB:bjf  
Distribution: Orig & 1 - Adse  
cc: D/Pers

DD/S Chrono

DD/S Subject *W/ce of kiff*  
CEB's File (Support Procedures)

[ ]  
Executive Assistant to the  
Deputy Director (Support)

CIA INTERNAL USE ONLY

17 JAN 1961

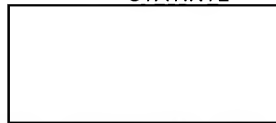
MEMORANDUM FOR: Executive Assistant to the DD/S  
SUBJECT: Classification of Regulatory Issuances  
REFERENCE: Your Memo dtd 18 Dec. '59, same subject.

1. You question the classification of six regulations which fall within the general jurisdiction of the Management Staff. These are dealt with herein.

2. It seems sensible that if we propose to change a classification by re-printing a regulation, we ought at the same time bring the regulation up-to-date as needful and/or appropriate.

3. These six regulations are dealt with in the progressive order in which you have submitted them.

STATINTL



Chief, Management Staff

Attach.

*Memo to Mr. [illegible] on 19 Feb 60*

CIA INTERNAL USE ONLY

25X1A

REGULATION [ ] -- Forms Control and Standardization

25X1A REGULATION NO. [ ] - Requesting Forms

1. Both of these regulations are presently classified RESTRICTED. Together with Notice No. [ ] -- Records Management - Overseas Transmission of Agency Forms (presently classified CONFIDENTIAL), they are in process of being combined into a single regulation or into a handbook.

STATINTL

2. I suggest that your classification question wait on the above product.

-----

CIA INTERNAL USE ONLY

STATINTL

REGULATION  -- Office Business Machines

1. This classification is presently CONFIDENTIAL, based primarily in the use of the words "overseas installations", "for operational purposes", "operational projects", "the Deputy Director (Plans)", and then separately the naming of "Deputy Director (Intelligence)", "Deputy Director (Support)", "Director of Training", "Assistant Director of Communications", "Assistant Director of Personnel".

ILLEGIB

2. These are old classification determinations, and I doubt their validity today. It seems that CIA INTERNAL USE ONLY ought to be sufficient.

STATINTL 3. This regulation needs revision in respect to substance, and I have scheduled it for a month preceding the expiration date of  -- 1 July 1960.

- - - - -

CIA INTERNAL USE ONLY

CIA INTERNAL USE ONLY

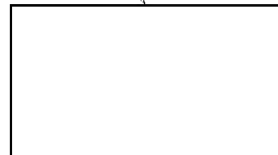
STATINTL

REGULATION NO.  - Suggestion Awards

1. This regulation is presently classified SECRET, based primarily in the use of position designations, plus the use of the words "operational activities of the Clandestine Services".

2. I suggest that from the point of view of plausible denial, the use of the above quotation within this regulation justifies its present classification. However, one might possibly change these words to something like "non-procedural activities of the DD/P" and reduce the classification to CIA INTERNAL USE ONLY.

- - - - -



ILLEGIB

CIA INTERNAL USE ONLY

CIA INTERNAL USE ONLY

STATINTL

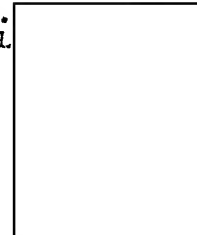
REGULATION NO.  - Records Management

1. This regulation is presently classified CONFIDENTIAL.  
It can perfectly well be CIA INTERNAL USE ONLY or FOR OFFICIAL  
USE ONLY.

2. This regulation needs some substantive revision.

- - - - -

ILLEGIB



CIA INTERNAL USE ONLY

STATINTL

REGULATION NO.  -- Records Disposition

1. This regulation is presently classified SECRET, and it appears this classification should be continued. However, this regulation originated with the Comptroller and we did coordination only. Its proper title is "Transfer of Records of Terminated Proprietary Projects". I suggest you refer this to the Comptroller for your classification question.

- - - - -

17 Feb 60  
called  
TAS - Comptroller  
who approved  
downgrading to  
confidential  
STATINTL

DIA INTERNAL USE ONLY

## CIA INTERNAL USE ONLY

REGULATION NO.  -- Forms Control and Standardization

STATINTL

REGULATION NO.  -- Requesting Forms

STATINTL

1. Both of these regulations are presently classified RESTRICTED. Together with Notice No.  -- Records Management - Overseas Transmission of Agency Forms (presently classified CONFIDENTIAL), they are in process of being combined into a single regulation or into a handbook.

STATINTL

2. I suggest that your classification question wait on the above product.

-----

*Att*  
7 Jan

CIA INTERNAL USE ONLY



CIA INTERNAL USE ONLY

STATINTL

REGULATION NO.  -- Office Business Machines

1. This classification is presently CONFIDENTIAL, based primarily in the use of the words "overseas installations", "for operational purposes", "operational projects", "the Deputy Director (Plans)", and then separately the naming of "Deputy Director (Intelligence)", "Deputy Director (Support)", "Director of Training", "Assistant Director of Communications", "Assistant Director of Personnel".

2. These are old classification determinations, and I doubt their validity today. It seems that CIA INTERNAL USE ONLY ought to be sufficient.

3. This regulation needs revision in respect to substance, and I have scheduled it for a month preceding the expiration date of  -- 1 July 1960.

STATINTL

-----

*Handwritten signature*  
7 Jan

CIA INTERNAL USE ONLY

CIA INTERNAL USE ONLY

STATINTL      REGULATION NO.  -- Suggestion Awards

1. This regulation is presently classified SECRET, based primarily in the use of position designations, plus the use of the words "operational activities of the Clandestine Services".

2. I suggest that from the point of view of plausible denial, the use of the above quotation within this regulation justifies its present classification. However, one might possibly change these words to something like "non-procedural activities of the DD/P" and reduce the classification to CIA INTERNAL USE ONLY.

- - - - -

*Handwritten signature: M. J. F. am*

CIA INTERNAL USE ONLY

att 005 60-0087

CIA INTERNAL USE ONLY

STATINTL

REGULATION NO.  -- Records Management

1. This regulation is presently classified CONFIDENTIAL.  
It can perfectly well be CIA INTERNAL USE ONLY or FOR OFFICIAL  
USE ONLY.

2. This regulation needs some substantive revision.

-----

*Ad*  
*12/Jan*

CIA INTERNAL USE ONLY

.Y

CIA INTERNAL USE ONLY

STATINTL

REGULATION NO.  -- Records Disposition

1. This regulation is presently classified SECRET, and it appears this classification should be continued. However, this regulation originated with the Comptroller and we did coordination only. Its proper title is "Transfer of Records of Terminated Proprietary Projects". I suggest you refer this to the Comptroller for your classification question.

- - - - -

*7/Jan*


CIA INTERNAL USE ONLY

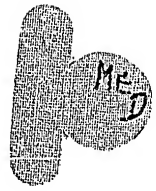
11 JAN 1960

MEMORANDUM FOR: Deputy Director (Support)  
ATTENTION : Executive Assistant to the DD/S  
SUBJECT : Classification of Regulatory Issuances  
REFERENCE : Your memorandum, subject as above, dated  
18 December 1959

As requested, a review has been made of the five regulations of primary concern to the Medical Staff. It is the opinion of this Staff that the classification of all of these regulations may be reduced to "Confidential".

STATINTL

  
JOHN R. TIETJEN, M.D.  
Chief, Medical Staff



EYES ONLY

DD5 60-0213

CIA INTERNAL USE ONLY

18 JAN 1960

MEMORANDUM FOR: Executive Assistant to the Deputy Director (Support)  
SUBJECT: Classification of Regulatory Issuances  
REFERENCE: Your Memorandum, same subject, dated 18 December 1959  
(with attachment)

STATINTL

1. In response to referenced memorandum, we have reviewed our [ ] regulations with regard to current security classification practices. Attachment A is a list of the regulations indicating our recommendations for reclassification. Also noted are pertinent remarks regarding revision and renumbering of some of the regulations. Attachment B is an outline of a revised numbering system referenced to present regulations.

2. We understand that it is planned to reclassify current regulations as revisions or amendments are required. We have taken this into account in outlining our schedule of regulations work.

STATINTL



Executive Officer  
Office of Personnel

Attachments  
as noted



CIA INTERNAL USE ONLY

Next 1 Page(s) In Document Exempt

DDSGO-0517

CIA INTERNAL USE ONLY

MEMORANDUM FOR: Executive Assistant to the Deputy Director (Support)  
SUBJECT : Classification of Regulatory Issuances  
REFERENCE : Memorandum to D/OS from EA/DD/S, dated 18 December 1959,  
subject as above

The reference requested a review of the defense classifications assigned to certain Security Regulations with a view to downgrading, where possible. This Office has reviewed the Regulations in question and recommends changes to the defense classifications of such Regulations as shown in the attached paper.



Acting Director of Security

STATINTL

Attachment:  
As stated above



CIA INTERNAL USE ONLY



STATINTL

Next 1 Page(s) In Document Exempt

MEMORANDUM FOR : Executive Assistant to DD/S

SUBJECT : Classification of Agency Regulations

1. As requested in your memorandum, subject, "Classification of Regulatory Issuances," dated 18 December 1959, a review has been made of Agency regulations produced by or of primary concern to this Office.

2. I agree with your view that downgrading is in order in the case of certain regulations presently classified "SECRET."

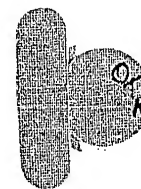
3. A summary of my recommendations with respect to all regulations in the Training series is provided in the attachment.



MATTHEW BAIRD  
Director of Training

25X1A

Attachment: As stated



60/FR-1-5908

<u>REGULATION NUMBER</u>	<u>TITLE</u>	<u>PRESENT CLASSIFICATION</u>
	ENTRANCE-ON-DUTY TRAINING	SECRET
	On basis of content, can be downgraded at least to CONFIDENTIAL; have no objection to declassifying and using control stamp, CIA INTERNAL USE ONLY, if this method of handling is agreeable to the Agency Classification Control Officer.	
	HEADQUARTERS PARTICIPATION IN TRAINING	SECRET
	Same comments apply as for Regulation [ ] However, a revision of this regulation is now in process of coordination and reclassification of the existing regulation may not be advisable at this time.	STATINTL
	LANGUAGE DEVELOPMENT PROGRAM	CONFIDENTIAL
	CONFIDENTIAL classification should be retained.	
	BRIEFING [ ]	<del>SECRET</del> STATINTL
	Contents of this regulation appear to warrant retention of SECRET classification.	
	JUNIOR OFFICER TRAINING PROGRAM	SECRET
	Should be downgraded to CONFIDENTIAL.	
	TRAINING AT NON-CIA FACILITIES UNDER PUBLIC LAW 110	SECRET
	A revision of this regulation is in process of coordination but both the existing regulation and the proposed revision appear to justify classification as SECRET.	

STATINTL

CONFIDENTIAL

	<u>REGULATION NUMBER</u>	<u>TITLE</u>	<u>PRESENT CLASSIFICATION</u>
STATINTL	<div style="border: 1px solid black; width: 60px; height: 20px;"></div>	ATTENDANCE OF CIA PERSONNEL AT LECTURES IN DEPARTMENT OF DEFENSE SCHOOLS AND COLLEGES UNDER PUBLIC LAW 110	SECRET
		<p>This regulation has outlived its purpose and, therefore, should be rescinded. The matters covered in the regulation are now handled under established SOP's of the Registrar Staff/TR.</p> <div style="text-align: right;"><i>is G. Nelson</i> <i>in New York</i> <div style="border: 1px solid black; width: 60px; height: 20px; display: inline-block;"></div></div>	STATINTL

Next 8 Page(s) In Document Exempt